

## TRANSFER CERTIFICATE

Sr. No. 0	Adm. No. 0
1. Name of Pupil:	
2. Father's/Guardian's Name:	
3. Mother's Name:	
4. Nationality:	
5. Category:	
6. Date of Admission in the School with Class:	
7. Date of Birth according to Admission Register (DD/MM/YYYY) (In Words)	
8. Class in which the Pupil last studied :	
9. School/Board Annual Examination last taken with result:	
10. Whether failed, if so once/twice in the same class:	
11. Subject Studied:	
12. Whether qualified for promotion to the higher class. If so, to which class:	
13. Month upto which the Pupil has paid school dues:	
14. Any fee concession availed of : if so, the nature of such concession:	
15. Total No. of working days:	
16. Total No. of present days:	
17. Games played or extra curricular activities in which the Pupil took part: (mention achievement level therein)	
18. General Conduct:	
19. Date of Application for Certificate:	
20. Date of Issue of Certificate:	
21. Reasons for leaving the school:	
22. Any other remarks:	

Prepared by

Checked by

Class Teacher

Principal